

# 2012-2013 School Year Application for Sending Scores Back

☐ New Application

☐ Renewal of SEE/S2E2  
Entity Code: \_\_\_\_\_

## Contact Person

Please put the name and contact information of the person who is going to be responsible for coordinating the application and approval process for the SEE/S2E2.

The SEE/S2E2 contact should be knowledgeable in all aspects of the SEE/S2E2 and able to answer questions related to the cooperative agreement and day-to-day operations.

Operating District/Agency	
Operating District Code	
SEE/S2E2 Name	
Contact Name	
Contact Email	
Contact Phone	

## What purpose does this entity serve?

☐ Gifted & Talented

☐ Alternative Education

☐ Special Education

☐ Early Middle College

☐ Other: \_\_\_\_\_

## What type of Shared Educational Entity model is appropriate for this entity? (Use supporting documentation to help determine appropriate type)

☐ Shared Educational Entity (SEE) for Accountability

☐ Specialized Shared Educational Entity (S2E2) for Accountability

**Does your application include the following?** *(You must include a copy of your cooperative agreement that specifically outlines the proceeding points with your application):*

- ☐ Cooperative Agreement is included with this application and outlines agreement between all participating entities
- ☐ Cooperative Agreement signature page attached includes Superintendent signatures and contact information for all participating entities
- ☐ Cooperative Agreement outlines funding information between cooperating and constituent entities
- ☐ Cooperative Agreement specifically acknowledges that each constituent district understands that accountability will be attributed to the resident districts except for schools of choice students, for whom the operating district will be held accountable.
- ☐ Cooperative Agreement specifically states grade levels and identifies the specific student population to be served by the SEE/S2E2
- ☐ Cooperative Agreement specifically includes acknowledgement that SEE/S2E2 code will be used appropriately

If the cooperative agreement that is currently in place does not include all of the elements listed above, **you must develop an addendum to address these issues** and submit the signed addendum along with the cooperative agreement.

### Timeline

SEE/S2E2 Application with all components must be received by MDE/OPARE by August 17, 2012. Scan and email completed applications to [MDE-Accountability@michigan.gov](mailto:MDE-Accountability@michigan.gov) or mail (postmarked by due date) applications to:

**Attn: SEE Application**

Office of Psychometrics, Accountability, Research and Evaluation (OPARE)  
Michigan Department of Education  
P.O. Box 30008  
Lansing, MI 48909

### Appropriate Use of SEE/S2E2 Designation

We agree that this entity will be established as a Shared Educational Entity or Specialized Shared Educational Entity and that all students reported with this code are students served by the SEE/S2E2. We acknowledge that we will ensure our districts use this code appropriately for only those students receiving educational services in the SEE/S2E2, and we will include language in the cooperative agreement to this effect. We understand that MDE/OPARE retains the right to audit the use of this code, and to take appropriate actions to rescind the code and/or SEE or S2E2 designation, if necessary. Furthermore, we agree that **all assessment and pupil accounting staff are aware of this designation and of the assessment and accountability practices required for implementing this policy.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Operating and Member Districts**

Please list all participating member districts. Students can only be counted under the SEE/S2E2 if they are from a participating member district.

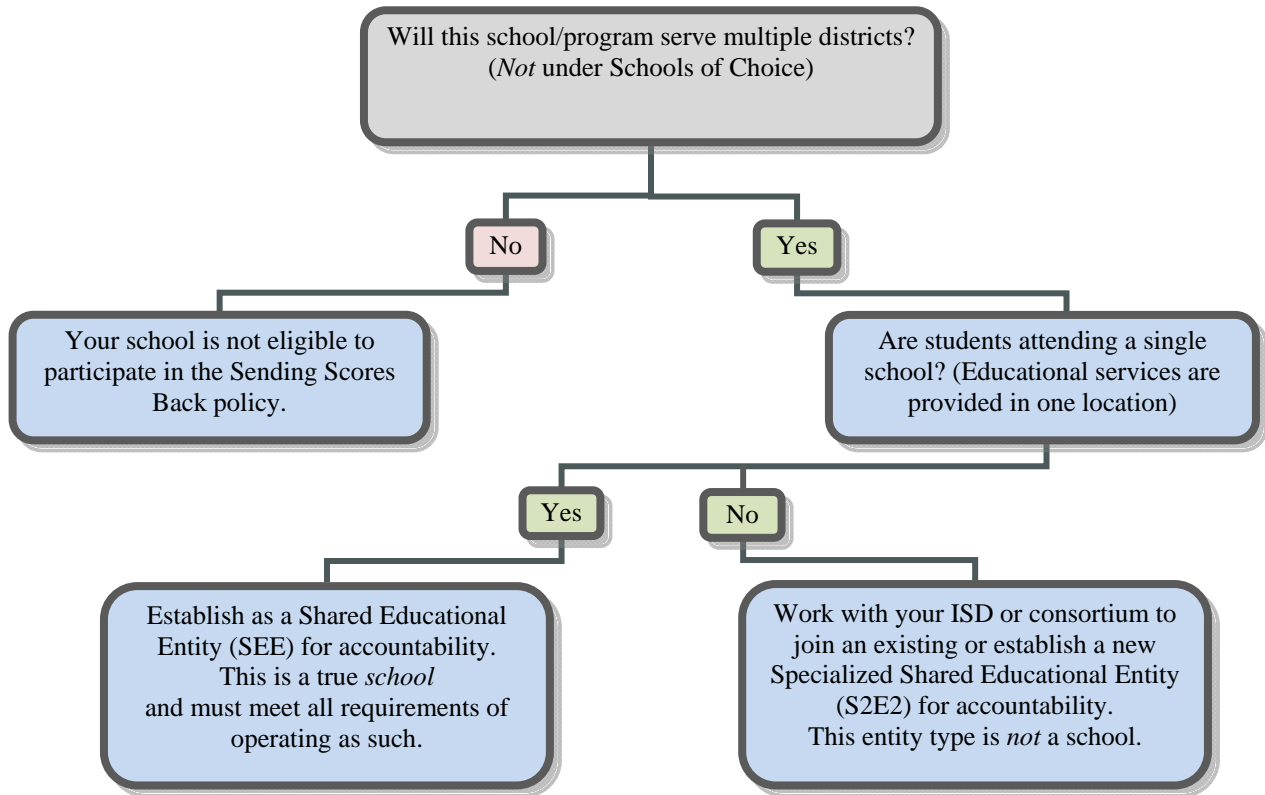
*By signing, the member agrees to the terms and conditions in the SEE/S2E2 Cooperative Agreement and this application. This sheet should correspond to the signatures on the cooperative agreement.*

District Name:	District Code:
Contact Name (please print):	
Contact Phone:	
Contact Signature:	
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## 2012-2013 Shared Educational Entity Application for Sending Scores Back

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# Decision Support on Becoming a Shared Educational Entity for School Accountability



## SEE for Accountability

- ✓ Enrolls students with EEM Entity Code assigned to SEE
- ✓ Establishes as an MME test center if SEE student population includes grade 11 or 12 students
- ✓ Tests students at SEE using materials and labels for the SEE school building
- ✓ Student scores are included in MEAP/MME reports and data files for the SEE code
- ✓ Receives a publicly-reported graduation rate
- ✓ Completes SIP and SDP/A (if necessary) but does not complete SPR40/90 AdvancEd reports for SEE code
- ✓ SEE code does not receive an AYP status or accreditation grade if students are tested at SEE and reported correctly in the Michigan Student Data System (MSDS)
- ✓ Student scores are included in district-level accountability for the resident district of the student if tested and reported correctly (schools of choice student scores are sent back to SOC district)

## S2E2 for Accountability

- ✓ The S2E2 is identified in EEM as a non-instructional ancillary facility (NIAF)
- ✓ Enrolls students at the school building where students' classrooms are located
- ✓ Flags students as S2E2 students in MSDS with field "S2E2Code" using the EEM Entity Code assigned to the S2E2
- ✓ Tests students using materials and labels for the school building at the school building where the students' classrooms are located
- ✓ Student scores are included in MEAP/MME reports and data files at the school building where the students' classrooms are located
- ✓ Does not complete SIP or SPR40/90 AdvancEd reports for S2E2 code
- ✓ S2E2 code does not receive an AYP status or accreditation grade
- ✓ Student scores are included in district-level accountability for the resident district of the student if tested and reported correctly (schools of choice student scores are sent back to SOC district)

\*Please visit <http://www.mi.gov/sees> for more information and materials on SFEs/S2F2s for accountability.